

Membership Criteria and Policies

REALTOR® membership in Tri-County Suburban REALTORS®, Pennsylvania Association of REALTORS® and the National Association of REALTORS® is a privilege provided to qualified licensees. The following document outlines the criteria for membership, policies that govern membership and the procedure for joining the organization.

Membership Criteria

An applicant for REALTOR® membership should supply satisfactory evidence that he/she:

1. Has a valid Pennsylvania or a state contiguous to Pennsylvania real estate salesperson, broker or appraisal license and is actively engaged in the real estate business and its recognized branches.*
2. Is employed by a REALTOR® or affiliated with a REALTOR® as an Independent Contractor.
3. Must make written application for REALTOR® membership in the Association.
4. Signified his/her intention to abide by the National Association of REALTORS®' Code of Ethics.
5. Signified his/her intention to abide by the Constitution, Bylaws, Policy, and Rule and Regulations of the Local, State, and National Associations of REALTORS®.
6. Has completed an Association Orientation course.

***If an individual's license is pending, the applicant must provide a copy of the license application that was sent to the State. The application will subsequently be processed but the individual cannot attend New Member Orientation until the license is active.**

Membership Policies

There are policies that govern the membership through both Tri-County Suburban REALTORS® and the National Association of REALTORS®. The following are the major policies of membership that all member applicants should be aware of:

- Tri-County Suburban REALTORS® does not mandate that a real estate licensee become a member of the Association. However, member firms may require Association membership as a condition of employment. Primary Designated REALTORS® will be billed, as part of their dues, for each non-member licensee in their office and/or firm.
- Applicants who have not been members of any other Association must submit a one-time \$250 application fee along with their completed application form, appropriate membership dues and a registration for a New Member Orientation Program. Applicants who do not attend the required New Member Orientation within 120 days of their application date will forfeit their membership and application fee and must then reapply for membership and resubmit the application fee.
- REALTOR® members are required to complete a combined 3-½ hours of NAR's Code of Ethics training and Tri-County Suburban REALTORS® Membership Renewal Training every three years (current cycle is 2022-2024). **NOTE that for new REALTOR® applicants who attend orientation, the requirement is covered by the class. Applicants who re-apply to Tri-County Suburban or are from another association will be instructed as to the need to complete this training in their welcome email (or call 610-560-4800 to inquire ahead of time).**
- Membership dues that are remitted with this application are for the current year. Note that membership dues are billed once a year in and around October 1st for the subsequent year. REALTOR® members who fail to pay their annual dues within the allotted time will be dropped from membership and will be required to re-apply and pay a \$100 fee in order to be reinstated to full REALTOR® membership. If a licensee is made inactive for failure to pay dues and are still affiliated with a REALTOR® office, the Designated REALTOR® will be billed, as part of their dues, for the non-member licensee.
- Local (Tri-County), State (PAR) and National (NAR) dues and application fees are NOT refundable or transferable.



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