



TRI-COUNTY
SUBURBAN
REALTORS®

REQUEST TO DROP SALESPERSON/ASSOCIATE BROKER

Tri-County Suburban REALTORS®
1 Country View Road, Suite 201
Malvern, PA 19355

Phone: 610-560-4800
Fax: 610-560-4801
Email: tlavelle@tcsr.realtor

Use this form to notify Tri-County Suburban REALTORS® when a licensee is no longer contracted with you. Once Tri-County Suburban receives this completed form, we will remove the licensee from your office roster. If the individual being removed is the Designated REALTOR® or responsible member (i.e. office manager), please indicate a replacement who will have managerial rights in the notes section below.

NOTE: This form does not replace or fulfill Pennsylvania's Real Estate Commission requirement, nor does it replace or fulfill Bright MLS' requirement.

Agent Information

Office Use Only:

Member # _____

NAME: _____

LICENSE #: _____

REASON:

- Escrow (license has been placed in escrow with State by broker or licensee)
- Referral (license has been placed with a Limited Function Referral Office as designated with state real estate commission)
- Jurisdiction (licensee has affiliated with another local REALTOR® association. NOTE: A letter of good standing is required from the new local REALTOR® Association)
- Transfer to Another Company (licensee has affiliated their license with another company. Please indicate company here, if known:
_____)

Office Information

OFFICE NAME: _____ OFFICE NAME AND CITY REQUIRED

PRINT NAME: _____ DATE: _____

BROKER SIGNATURE: _____ BROKER/AUTHORIZED OFFICE MANAGER SIGNATURE REQUIRED

NOTES:

You may send this completed form to Tri-County Suburban REALTORS®, care of Tina Lavelle:

- a PDF via email (tlavelle@tcsr.realtor),
- via fax (610-560-4801) or
- via mail (1 Country View Road, Ste. 201, Malvern, PA 19355)